CLASSIFICATION

REQUEST FOR CHANGE

TO: OIT APPLICATIONS/QUALITY ASSURANCE DIVISION

	CMB USE ONLY
	1. DATE LOGGED	2. RFC NO.
	7-24-89	113

3. TYPE	4. OFFICE CODE	5. PROJECT NO.	6. PROJECT NAME		
New Project	28	950	IPS		
Replacement System	7. TITLE			8. ORIGINATOR'S NO.	9. RELATED RFCs
Modification X	Use of Sequence Numbers			0001/89	
Discrepancy	10. ORIGINATOR'S MAILING ADDRESS			11. PRIORITY	
Other (Specify)	OIT/MSG/ISD			1.☐ 2.☐ 3.☐	
	1107 Ames Bldg.			12. DATE NEEDED	

13. ORIGINATOR'S NAME (type or print) AND SIGNATURE	14. OFFICE	15. EXTENSION	16. PREPARATION DATE
STAT	ISD		6/16/89

17. SERVICES REQUESTED, NEED FOR CHANGE, DESCRIPTION OF CHANGE

ISD Request that a change is made to the IPS Detailed System Requirements Document (SR195010), dated 14 December 1988. A change is necessary to assign a new set of sequence numbers fro each type of case. Each sequence number will be generated automatically by the system, in the same format as described (AYY-NNNN). For reporting purposes the system will enable ISD to receive an accounting for each type of case without duplicating numbers.

18. IMPACT IF NOT IMPLEMENTED

Use of the described numbering system would confuse and delay ISD processing of reports.

19. ADP CONTROL OFFICER'S NAME (type or print) AND SIGNATURE	20. OFFICE	21. EXTENSION	22. DATE
STAT STAT	MSG/ISD		6/21/89

23. AUTHORIZING SIGNATURE	24. EXTENSION	25. DATE

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26. ACKNOWLEDGED BY:	27. EXTENSION	28. COMMENTS	29. DATE
ILLEGIB			7-4-

30. C/CMB SIGNATURE	31. EXTENSION	32. COMMENTS	33. DATE

FORM 7-86 **930** OBSOLETE PREVIOUS EDITIONS

CLASSIFICATION

WHITE - ORIGINAL   CANARY - ASSIGNMENT COPY   PINK - FILE COPY   GOLDENROD - ACKNOWLEDGEMENT COPY

INSTRUCTIONS FOR COMPLETING THE REQUEST FOR CHANGE FORM

1. For CMB use only: Date when RFC is logged by CMB.
2. For CMB use only: Unique identifier assigned by CMB.
3. Check the type appropriate to the action requested, Information Center requests should check other.
4. Office Code of originator (first two digits of Prism Number).
5. Project Number, unless the RFC requests a new project.
6. Project Name, unless the RFC requests a new project.
7. Provide a short descriptive title of the RFC.
8. If the originator uses an internal control number it should be entered here.
9. List any known related RFCs.
10. Originator's Mailing Address.
11. Check the desired priority:
    1. Stop all present work
    2. Top of work queue
    3. Routine.
12. Date the originator needs installation of the RFC.
13. Signature and name of the originator.
14. Office of the originator.
15. Telephone extension of the originator.
16. Preparation date of the RFC.
17. Describe the services requested, need and description of the new or modified capability. If a new project, RFC originator must include an acronym and title.
18. Provide a statement detailing the impact if the RFC is not implemented.
19. Signature and name of the ADP Control Officer.
20. Office of the ADP Control Officer.
21. Telephone extension of the ADP Control Officer.
22. Date the ADP Control Officer approves the RFC for submittal to QAD.
23. Authorizing signature from Applications.
24. Telephone extension of authorzing person.
25. Date RFC approved.
26. Signature of the Chief/Deputy Chief/Designee of QAD acknowledging receipt of the RFC.
27. Telephone extension of QAD official acknowledging receipt of the RFC.
28. Comments, if any.
29. Date acknowledged.
30. Signature of C/CMB when closing out RFC.
31. Telephone extension of C/CMB.
32. C/CMB enters any comments on the final disposition of the RFC.
33. Date entered by C/CMB when closing out RFC.